SPEC NOTE: Supplementary Information is required by the Owner for projects that require evaluation of costing and other pertinent information that affect the award process. This information should be coordinated with the Department of Transportation and Infrastructure - Buildings Division Project Manager. Do not include this section if not required. This section is usually NOT required for projects “by invitation”; confirm with the Department of Transportation and Infrastructure – Buildings Division Project Manager.

SPEC NOTE: Items in brackets [ ] require editing. Delete brackets in final version.

# REQUIREMENTS

## The low bidder or any other bidder requested by the Department of Transportation and Infrastructure – Buildings Division will submit a completed copy of required documentation as described in these specifications to the Owner within four (4) working days after Tender Closing or as directed otherwise.

# TIME-WORK SCHEDULE

SPEC NOTE: Include the following paragraph only when directed by Buildings Division Project manager. Delete when not required.

## Submit a work schedule showing the time, rate and order of proposed construction.

SPEC NOTE: Delete following article when cash flow is not specified or required. Coordinate with the Department of Transportation and Infrastructure - Buildings Division Project Manager and with Section 01 00 01 - PROJECT SPECIFIC GENERAL REQUIREMENTS, article “PROJECT COORDINATION, CASH FLOW LIMITATIONS”, Section 00 21 13 – INSTRUCTIONS TO BIDDERS, article “CASH FLOW LIMITATIONS” and Section 00 21 14 – INSTRUCTIONS AUX SOUMISSIONNAIRES, article “LIMITE DU FLUX DE TRÉSORERIE”.

## Submit projected cash flow as described in article - CASH FLOW LIMITATIONS of Section 00 21 13 – INSTRUCTIONS TO BIDDERS and article – LIMITE DU FLUX DE TRÉSORERIE of Section 00 21 14. – INSTRUCTIONS AUX SOUMISSIONNAIRES.

## Submit schedules in format requested in Section 01 00 02 - STANDARD GENERAL REQUIREMENTS, article “SCHEDULE”.

SPEC NOTE: DO NOT duplicate "SUB CONTRACTORS" already listed in Tender Form. List only the sub-trades and sub-contractors from which prices are required by the Department of Transportation and Infrastructure - Buildings Division Project Manager.

# LIST OF SUB-CONTRACTOR AND COST DATA

## Provide prices for portion of work described and indicated. Prices to include supply and installation unless noted otherwise. Prices do not include HST or general contractor's overhead and profit.

SPEC NOTE: The list below is only a sample list. Coordinate with the Department of Transportation and Infrastructure - Buildings Division Project Manager. List may also be in the form of the specification sections and divided as per specification divisions. Refer to list below as an example only; tailor to suit the project. Coordinate also with Section HPB - (HIGH PERFORMANCE BUILDING) REQUIREMENTS AND PROCEDURES" when applicable.

SPEC NOTE: When applicable For HPB (High Performance Building) projects, with rating system such as LEED, coordinate the list below with the Department of Transportation and Infrastructure - Buildings Division Project Manager and LEED AP. Additional information may be required to fill certain HPB (High Performance Building) Templates. Edit to suit.

|  |  |  |  |
| --- | --- | --- | --- |
| SUB-TRADE | SUB-CONTRACTOR/SUPPLIER |  | COST |
|  |  |  |  |
| .1 Foundations and slabs-on-grade |  |  | $ |
| .2 Structure |  |  | $ |
| .3 Exterior Walls |  |  | $ |
| .4 Roofing |  |  | $ |
| .5 Interior Finishes |  |  | $ |
| .6 Mechanical Systems |  |  | $ |
| Plumbing |  |  | $ |
| Fire Protection Systems |  |  | $ |
| Heating |  |  | $ |
| Ventilation |  |  | $ |
| Total cost of mechanical equipment |  |  | $ |
| .7 Electrical Systems |  |  | $ |
| Lighting |  |  | $ |
| Communications |  |  | $ |
| Total cost of electrical equipment |  |  | $ |
| .8 Elevators |  |  | $ |
| .9 Energy Management Central System |  |  | $ |
| .10 Built-in Furniture Casework |  |  | $ |
| .11 General Conditions, Overhead, profit, Administration and Contingencies |  |  | $ |
| .12 Exterior Works |  |  | $ |
| .13 Special Construction |  |  | $ |

SPEC NOTE: Include the Welding Certificate when required and Cross Reference in the Structural Steel Section.

SPEC NOTE: Wording updated to reflect Bulletin No. 12 dated July 7, 1997. Review and update to suit project.

# WELDING CERTIFICATE

## Provide written documentation currently dated from the "Canadian Welding Bureau "confirming the current qualifications of the steel contractor to perform the work requirements of [CSA W47.1 - Certification of Companies for Fusion Welding of Steel] [and] [CSA W47.2 - Certification of Companies for Fusion Welding of Aluminum]. This letter must be signed by an authorized representative of the "Canadian Welding Bureau" and countersigned by an authorized representative of the steel contractor.

SPEC NOTE: Delete article "Infection Control Plan" when not required. Edit to suit when applicable. Most projects requiring such are in hospitals and nursing homes. When in doubt, confirm with project manager.

# INFECTION CONTROL PLAN

## Provide the information required for infection control/prevention and attach supporting documentation required by section [\_\_\_\_\_\_] - Infection Control Procedures.

SPEC NOTE: Do not include requirements for quality programs such as ISO 9000, ASIC or CSIC in description of work. The only requirement for quality assurance program approved by the Department of Transportation and Infrastructure - Buildings Division is indicated in following article. Confirm with and get prior approval from Department of Transportation and Infrastructure - Buildings Division Project Manager before using this requirement. Delete the article completely when not required. Coordinate with Section 00 21 13 – INSTRUCTIONS TO BIDDERS, article “BID DEPOSITORY TENDERS” and Section 00 21 14 – INSTRUCTIONS AUX SOUMISSIONNAIRES, article “BUREAU DÉPOSITAIRE DES SOUMISSIONS” and Section 00 41 14 - TENDER FORM “F”, article “BID DEPOSITORY PRICES”.

# STRUCTURAL STEEL THIRD PARTY QUALITY ASSURANCE CERTIFICATION

## The fabricator shall have an independent 3rd party audited quality assurance program in place at the time of tendering. Submit certification to Engineer - Architect within two weeks after contract award.

SPEC NOTE: Delete article “Pay Equity” when not required.

# PAY EQUITY

## The Government of New Brunswick is committed to encouraging and incentivizing the adoption of pay equity by employers doing business with government. Prior to the award of a construction contract valued **over $1,000,000**, contractors will be required to complete the Pay Equity Learning Module developed by the Women’s Equality Branch. Contractors shall provide a copy of their certificate of completion with their Supplementary Information, prior to the award of contract. To complete the online module and obtain your certificate, please visit [www.gnb.ca/payequity](http://www.gnb.ca/payequity). For questions, please contact the PayEquity Bureau toll free: (877) 253-0266 or by email: [peb-bes@gnb.ca](mailto:peb-bes@gnb.ca?subject=Pay%20Equity)

SPEC NOTE: Use article “ROOF GUARANTEE” for all projects requiring roof work unless directed by the Department of Transportation and Infrastructure - Buildings Division Project Manager and Roof Project Manager. Guarantee may not be required for smaller retrofit projects. Delete article when not required.

# ROOF GUARANTEE

## Provide written documentation from the Master Roofers Guarantee of New Brunswick (MRGNB), or an Issuing Bonding Agency indicating that a three-year guarantee will be provided as required at Section 07 52 00 – MODIFIED BITUMINOUS ROOFING. This letter to be signed by an authorized Representative of MRGNB or Issuing Bonding Agent Licensed to do business in the Province of New Brunswick and countersigned by an authorized Representative of the Roofing Contractor. A three year guarantee provided through an issuing bonding agency must be valued at a minimum of forty percent (40%) of the roofing component of the tender price.

End of section